Position Applied For / Location

Company Secretary & Legal / Mumbai

Name

Shntanu Nadkar

Current Location

Mumbai

Current Company / Designation / Duration

Crompton Greaves Limited

/Dy.Manager – Corporate Secretarial / 6yrs

Reason for change

Good Opportunity

Current Salary / Expected salary

9.5L / Negotiable

Notice Period / Joining Time

3 Months / Negotiable

Date of Birth / Age /Education

31-10-1978 / 34 years / CS & LLB

Assessment

He has 5yrs of experience in Contract Drafting and Negotiation, Corporate Laws, Securities Laws, Private equity laws, Intellectual Property Laws, Corporate Governance, Foreign Exchange Laws. Reporting to the ACS. Has a team of 1 person.

Communication skills

4 / 5 Rating

Assessed by / Mode of Interview / Date / Contact Number

Swati Misra / Telephonic Interview / 21st August 2012 / 8879541255

Candidate's awareness about Aegis Logistics

 Yes – shared the JD & website link

Shantanu Nadkar

ACADEMICS

1. University of Pune

Bachelor of Commerce (Year of completion: 2000)

Specialization in Banking & Finance and Cost & Works Accounting

2. Symbiosis Law College, Pune

Bachelor of Laws (Year of completion: 2003)

Specialization in International Economic Laws and Intellectual Property Laws

3. World Intellectual Property Organization

Diploma in Intellectual Property Laws (Year of completion: 2006)

Diploma in Copyrights and Related Rights (Year of completion: 2006)

4. The Institute of Company Secretaries of India

Company Secretary (Year of completion: 2008)

WORK EXPERIENCE

1. Crompton Greaves Limited, an electrical engineering and consumer durables company, listed on the BSE and NSE.

Position: Deputy Manager - Corporate Secretarial.

Experience: August 2007 till date.

Work profile:

Standardization of commercial agreements and resolving critical issues, after review of internal and external drafts, case law impact and simplicity of language.

Legal documentation and due-diligence for acquisitions, amalgamations and joint ventures.

Analysis of best practices in global corporate governance and suggesting improvements in company’s governance practices.

Developing management reporting formats for the board of directors, covering quantitative and qualitative information, appreciated and implemented across Avantha Group.

Advising on global operating company considering tax efficiencies and strategic parameters.

Developing companywide policies on information confidentiality and protection of personal data.

Research on investment and diversification opportunities.

Preparing annual report, board meeting agenda and minutes, and board presentations.

2. IndiaCo Ventures Limited, a private equity company listed on the BSE.

Position: Associate-Legal

Experience: September 2005 to June 2007

Work profile:

Coordinating takeover of a listed company.

Devising corporate governance structures.

Legal due diligence of potential investment targets; preparation of various term sheets, agreements and MOUs, including those related to private equity investments.

Legal advice to the board and senior management.

Registration and protection of copyrights and trademarks.

Legal compliances with SEBI, stock exchanges, Ministry of Company Affairs and the RBI.

3. email: snak@gmail.com

KANJ & Associates, Practicing Company Secretaries

Position: Secretarial Executive

Experience: September 2003 to February 2005

Work profile:

Legal compliances with Ministry of Company Affairs, Company Law Board and RBI.

Assisting advocates in mergers and amalgamations.

Preparation of legal documents relating to company law, SEBI, FEMA, Negotiable Instruments Act and Trademark Law.

Secretarial Compliance Audit; audit of depository participant as per NSDL guidelines.

Preparation of legal search reports.

4. GE - Countrywide Financial Services Pvt. Ltd.

Position: Marketing Executive

Experience: 6 months

Work profile:

Marketing of financial products at a dealer of consumer appliances.

Co-ordination between company, dealer and customers.

EXTRA CURRICULAR

Visiting faculty for CS Inter and Final courses, at a private coaching class.

Participated in and organized quiz contests.

Coordinated student orientation programs at the Institute of Company Secretaries of India.